



# Preliminary Summit-at-a-Glance

Meta-Leadership Summit for Preparedness | National Capital Region  
Monday, July 13 – Tuesday, July 14, 2009

## AGENDA – DAY 1:

**4:30 – 5:00 p.m.**      **Summit Registration**

**5:00 – 6:00 p.m.**      **What to Expect from the Summit – A Brief Orientation**  
*Learn what to expect from your participation in the summit and hear from local leaders.*

**6:00 – 8:00 p.m.**      **Networking Reception**  
*Make connections with other leaders who may be critical to you and your organization in a crisis. Learn who your counterparts are in other organizations. Discuss organizational and state preparedness planning. Get to know the right people to call for information, resources and expertise. Exchange business cards with other “meta-leaders” who want to collaborate on disaster planning.*

## AGENDA – DAY 2:

### Presenters:

**Leonard J. Marcus, Ph.D.**, Co-Director, National Preparedness Leadership Initiative, Harvard School of Public Health, Department of Health and Policy Management

**Barry C. Dorn, M.D., M.H.C.M.**, Associate Director, Program for Health Care Negotiation and Conflict Resolution, Harvard School of Public Health, Department of Health and Policy Management

**7:30 – 8:30 a.m.**      **Registration/Continental Breakfast**

**8:30 – 8:50 a.m.**      **Welcoming Remarks by Program Leaders and Local Hosts**

**8:50 – 10:00 a.m.**      **Core Concepts of Meta-Leadership**  
*Unprecedented events demand unique leadership. Learn the challenges leaders face when working through a crisis: Going to and getting out of the emotional “basement” – the fight, flight, freeze state. Moving beyond the “silo mentality” to build connectivity across organizations and sectors. Using whole image negotiation to collaboratively solve problems.*

- 10:00 – 10:15 a.m.**                    ~ **BREAK** ~
- 10:15 – 10:20 a.m.**    **Remarks by Local Host**
- 10:20 – 11:45 a.m.**    **The Five Dimensions of Meta-Leadership**  
*In this session, you will learn the five dimensions of meta-leadership and how to put them into practice. You will explore how to confront your fears and lead yourself and others out of the emotional “basement.” You will learn how to effectively assess a situation – creating a broad frame of reference to determine what is happening and chart a course of action. And you will examine the behaviors and tools needed to effectively lead your organizational unit as well as to lead up (manage your boss) and across traditional silos.*
- 11:45 – 1:00 p.m.**                    ~ **NETWORKING LUNCH** ~
- 1:00 – 1:15 p.m.**            **Remarks by Local Host**
- 1:15 – 1:30 p.m.**            **Charge to Sector-Specific Groups**
- 1:30 – 2:45 p.m.**            **Building the Meta-Leadership Network**  
*You will move to sector-specific groups to discuss the possible gaps in your communities' preparedness, what your sector needs to improve its preparedness, and what you can contribute to promote an effective, comprehensive response and quick recovery for your community.*
- 2:45 – 3:00 p.m.**                    ~ **BREAK** ~
- 3:00 – 3:30 p.m.**            **Reports**  
*Groups will share their most pressing needs and most significant potential contributions with the other summit participants.*
- 3:30 – 4:15 p.m.**            **Making Connections**  
*Based on the reports, participants will begin to articulate collaborative interactions that can meet needs and make use of available resources.*
- 4:15 – 4:45 p.m.**            **Where Do We Go From Here?**  
*Participants will develop, share and discuss suggestions to continue the day's momentum after the summit. As leaders you will be encouraged to step forward to contribute to the implementation of these ideas.*
- 4:45 – 5:00 p.m.**            **Action Items, Final Remarks and Recognition**